



Student Excellence!

Rio Rancho Public Schools

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MEMO

TO: New RRPS Employees
FROM: Susan Passell, Executive Director of Human Resources
RE: SAFE SCHOOLS INTERNET TRAININGS

RRPS has purchased the rights to several internet trainings on topics that employees in the education profession need to address with some degree of regularity as part of their jobs. Some of these trainings are required annually, by law, and we are required to demonstrate that the staff has been trained. Other topics support and assist employees in making knowledgeable decisions and responding appropriately in potentially litigious situations.

RRPS selected the internet format because it provides the flexibility to complete the trainings during preparation/planning time or from home personal computers.

As a new hire, you will be assigned the required trainings for your first year as an employee.

Human Resources will monitor the progress of each employee. At the end of the training is a post test. You will get credit for completing and passing each training as part of your evaluation at the end of the school year and can print out a certificate of completion to document your success.