



**AMENDMENT NUMBER 4
(March 30, 2017)**

**RIO RANCHO PUBLIC
SCHOOLS PURCHASING
DEPARTMENT
500 LASER ROAD NE
RIO RANCHO, NEW MEXICO 87508**

TITLE: Full Service Copier Fleet Management Program

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

Submittal Due Date & Time: Friday, April 14, 2017 at 2:00 PM

DELIVER TO: Rio Rancho Public Schools
Purchasing Room 120
500 Laser Road NE
Rio Rancho, New Mexico 87124

The purpose of this amendment is provide RRPS's written responses to the questions that have been timely submitted and to provide written clarification concerning the points and questions raised during the March 20th and 21st school site tour. *All other BID terms, conditions, specifications, requirements and criteria remain unchanged.*

Question#1: Please clarify the number of users in Active Directory. In the questions you answered as follows: A. BACKGROUND

Rio Rancho Public Schools was founded in 1985 and is the third largest school

district in New Mexico with 2,700 staff members. The district encompasses 21 site (19 schools, the transportation facility and the district office) and enrollment, as of August of 2016, includes 17,492 students. District enrollment growth is currently flat; the district anticipates opening one additional elementary school in the next five years. The proposed services must be scaled to support the entire system.

“Question #36: Do you have an Active Directory? How many users? How many print servers? Response: RRPS has 21 Print Servers. RRPS has Active Directory with approximately 17,500 users.” Is it safe to say 17,500 is correct, and not add staff members and students for a total of 20,192 Active Directory entries?

Response: We do have the students and staff in Active Directory, but only the Staff will be utilizing the copiers. So the number of AD users for the copiers will only be the FTE count (~2700).

Question #2: When we were walking around the other day and we were told the plotter in the Facilities Office needed upgrading.

Response: We will not be doing the plotter printer for facilities.

POINTS OF CLARIFICATION FROM THE MARCH 20 & 21ST SCHOOL SITE TOUR.

PLEASE BE ADVISED THAT ALL OFFERORS ARE INSTRUCTED TO REPLACE THE ORIGINAL EXHIBIT A WITH THE ATTACHED AMENDED EXHIBIT A.

Summary of the changes:

- A) **CAE, CDN, EHE, MCE, MLK, RRE, SVE, VGE, ERMS, LMS, MVMS -**
Changed Work Room from 2 - MV Copiers to 1 - MV and 1- HV Copier
- B) **Puesta Del Sol Elementary (PDSE) -** *Changed from Work Room 2 - MV Copiers to 2 - HV*
- C) **Ernest Stapleton Elementary (ESE) -** *Changed from Work Room 2 - MV Copiers to 1 - MVC, 1 - HV*
- D) **Rio Rancho Middle School -** *Changed Production Room from 2 - MV*

Copiers to 1 - MV, 1 - HV

E) Transportation - ADD 1 - LVC, 1 - LVM

F) District Office:

- ADD Atrium 1 - LVC

- Changed Special Services to 1 - MVC

G) Desert Pathways - ADD - 1 - LVC

H) All copiers should have duplex, collate, staple and hole punch capability.

I) RRPS will be phasing out the Gestentner duplicators and that volume will be moving to the copiers.

Attachment: Amended Exhibit A