



**AMENDMENT NUMBER 2
(February 23, 2017)**

**RIO RANCHO PUBLIC SCHOOLS
PURCHASING DEPARTMENT
500 LASER ROAD NE
RIO RANCHO, NEW MEXICO 87508**

TITLE: RFP#2017-007-IT, Purchase of Interactive Classroom Digital Display Systems

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

Due Date: Friday, March 10, 2017

Time: 2:00 PM (MT)

DELIVER TO: Rio Rancho Public Schools
Purchasing Room 120
500 Laser Road NE
Rio Rancho, New Mexico 87124

The purpose of this amendment is to extend the due date and time to 2:00 pm, Friday, March 10, 2017; to provide RRPS written responses to the questions that have been timely submitted – see following list; and to provide the following points of clarification. *All other BID terms, conditions, specifications, requirements and criteria remain unchanged.*

CLARIFICATION:

A) Please be informed that the total possible point award for this solicitation **is 110 maximum possible points;** and

B) Evaluation Criteria EC-3: PRODUCT FEATURES AND AVAILABLE OPTIONS (TAB 4); 30 maximum possible points is hereby amended to read as follows:

The Vendor shall submit a complete list of the standard equipment configuration for the equipment being offered, including manufacturer and model, to be provided under a resultant contract (including critical components).

QUESTIONS:

Question #1: Just wondering if you had receiving docks?

Response: No, we will need the product along with mounting brackets for the wall. We have electricity and network drops.

Question #2: Page 2, OTHER INFORMATION (number of submittals required) - Are we to have the original response in a binder and the copies not in a binder, or all 4 (original included) in a binder?

Response: Offerors are to submit one original offer and three (3) additional copies, and one (1) electronic copy. Each individual copy and the original offer are to be submitted as separated documents – whether or not each is bound within a binder is up to the offeror.

Question #3: Page 6, III. INSTRUCTIONS TO OFFERORS, #1 ACKNOWLEDGEMENT OF ADDENDA - Referring to RFP Offer Signatory Form (Exhibit D), should be Exhibit B?

Response: Yes, Exhibit B is the Offer Signatory Form and should be incorporated into RFP Tab 8.

Question#4: Page 10, 11. FINANCIAL STATEMENT - Are we to include our Financial Statement, if so where do we include it?

Response: Financial Statements are not required at this point. RRPS shall reserve the right to request audited financial statements if needed.

Question#5: Page 17, C. PROPOSAL ORGANIZATION - Exhibit references, i.e. Exhibit C: RRPS Supplier Conflict...etc. do not match the actual forms attached to the RFP, should be Exhibit A. But, the information on page 3 TABLE OF CONTENTS has the list of Exhibits which match the forms attached, so we follow this list (on the TABLE OF CONTENTS)?

Response: All reference to the RFP Exhibits are hereby amended to sync with the actual exhibits shown within the RFP. **Note,** the proposal (original and copies) must be organized in binders with indexed tab dividers in the following format and **must** contain, as a minimum, all listed items in the sequence indicated. Note, any proposal that does not adhere to these general requirements, format and organization may be deemed non-responsive and rejected on that basis.

- **Executive Summary (Tab 1)**
- **Evaluation Criteria 1 through 5 -See section B below (Tabs 2 through 6)**
- **Exhibit A: RRPS Supplier Conflict of Interest and Debarment/Suspension Cert. Form (Tab 7)**
- **Exhibit B: Offer Signatory Form (Tab 8)**

- **Exhibit D: Resident Veteran Preference Certification (Note, qualified offerors will be entitled to in-state Vendor/Veteran preference as provided for pursuant to Section 13-1-21, NMSA 178.) (Tab 9)**
- **Exhibit E: Campaign Contribution Disclosure Form (Tab 10)**

Question #6: Page 18, C. EVALUATION CRITERIA ("EC") - The evaluation Criteria has EC-1 thru EC-4, but on the Proposal Organization (pg.17) it has Evaluation Criteria 1 through 5, am I not seeing or misreading this and there is no #5?

Response: Please be informed that the total possible point award for this solicitation is **110 maximum possible points**; and Evaluation Criteria EC-3: PRODUCT FEATURES AND AVAILABLE OPTIONS (TAB 4); 30 maximum possible points is hereby amended to read as follows:

“The Vendor shall submit a complete list of the standard equipment configuration for the equipment being offered, including manufacturer and model, to be provided under a resultant contract (including critical components and additional add-on items for consideration).

Question #7: Do you have interactive boards in place already? If so, what kind? What software package are you utilizing currently?

Response:

- Majority of our classrooms- SMART interactive white boards with a short throw mounted projector
- Approximately 95 Interactive Projectors with white boards
- Approximately 18 Aquos Boards at one site
- Approximately 8-10 Infocus “Mondopads” here at the district office
- We have a district wide license of SMART notebook software 16.2

Question #8: Will RRPS be responsible for providing the proper power and data drops for the boards?

Response: Yes, we have existing electricity, wireless, and network drops.

Question #9: On page 5 it asks for “Works with Windows 8.1 or higher”. Is there any instance where it will need to work with MacIntosh computers for touch?

Response: No, we do not have any Macintosh computers. We do have many Chromebooks. While Chromebooks are currently used for students and not as much for teachers, Chromebooks will become more prevalent which makes Chrome OS compatibility a nice to have or an optional feature.

Question #10: Page 4, Minimum specifications – Under Minimum Specifications it states “5-point touch system”. Under Required Features it states “10 point touch system”. Please clarify the actual requirement.

Response: Multi point touch and gesture capabilities are a must. Minimum 10 point touch system or more is ideal. Resolution should be nothing less than standard High Definition 1080P (1920x1080)

Question #11: PAGE 5, Provide Optional Pricing For – What are the cabling requirements for the installation of the interactive panels on wall mounts and cart? What will be needed for inputs to the Display?

Response:

- Options: Mounting– Mounting bracket mounted to the wall and digital display installed on the mounting bracket, Adjustable mounts, Mounts to stands
- Cabling requirements- Cabling is an OPTIONAL feature. RRPS desires to have a clean and safe environment. VGA and HDMI cables run from behind the Digital Display through the wall to a wall plate with VGA and HDMI connectors. All cables must be run by certified installers in accordance with cabling and low-voltage code. RRPS has contract vehicles with vendors that can perform this cabling installation and RRPS may choose not to run cables through the wall at all. This will depend on the optional quoted price and is not a requirement.
- 2 HDMI, VGA with audio inputs. USB and AV and PC Audio inputs need to be easily accessible. Ideal would be along the front of the display.
- Most come with internal speakers but if not need optional pricing for sound bars, speakers, etc.

Question #12: PAGE 4, D. Minimum Equipment Specifications – Under “Size” you have stated “Minimum 65” diagonal (70” minimum will be needed for larger classrooms) – Can you advise as to how many of each may be need ton the initial purchase?

Response: Majority will be 65’. We will be purchasing approximately 68-78 this year and hopefully more in the upcoming years depending on funding. We will not need as many of the 70’ - estimating about 2-10.

Question #13: Page 19 – How would RRPS like to evaluate hardware? A) When? B) How long?

Response: Responsive Proposals will be evaluated based upon the stated evaluation factors identified within this Section VII, “EVALUATION PROCESS & CRITERIA”, which have been assigned a point value. The responsible offerors with the highest scores may be selected as finalist based upon their Proposal submittal. Finalist offerors who are asked to submit revised Proposals for the purpose of obtaining best and final offers will have their points recalculated accordingly. The responsible offeror whose Proposal is most advantageous to RRPS, taking into consideration the evaluation factors, will be recommended for contract award.

Question #14: Page 5 – Is RRPS open to other software platforms, assuming the hardware is also compatible with existing platform?

Response: Well we will have Windows based computers connecting to the display. We are exploring additional features to add on to the displays as a possible option now or in the future. Would like to see if you have a microcomputer to add to the back? Android device?

Question #15: Page 2 – Can you please grant a 1 week extension for questions?

Response: No, the deadline for question submittal is February 20, 2017.

Question #16: Page 1 – Can you please grant a 2 week extension for the due date of this bid? We are requesting a due date on, or around, March 15, 2017.

Response: The submittal due date and time has been extended to 2:00 pm (MT), Friday, March 10, 2017

Question #17: Page 20, item 10 - Will 24 hour tech support be required?

Response: Tech support will be required during normal RRPS business hours M-F. Each vendor should provide their level of support and warranty. Each vendor should provide their SLA (Service Level Agreement) stating their response time and time to resolution/warranty replacement.

Question #18: Page 5 Required Features, Paragraph D Min Equip Specs, Section I - Works with Chrome OS: Does Rio Rancho PS wish to mirror chrome books up to the main display? What is the specific interactivity Rio Rancho is looking for with regard to Chromebooks?

Response: Chromebooks are currently used for student devices, however, they may be used in conjunction with the digital displays. Mirroring the image to the screen is an acceptable feature to meet the criteria. Any other features/options will be a benefit and will factor into the evaluations

Question #19: Page 5 Required Features, Paragraph D Min Equip Specs, Section I - Durability: Is Rio Rancho PS looking for gorilla glass or any specific form of durable coating? (impact, spills, dirt resistance, etc.)

Response: RRPS is not looking for a specific form or glass or durable coating. However, RRPS will be evaluating the durability and longevity of the devices as part of the evaluation. These devices are likely to be in use for 5 – 10 years in our current funding environment.

Question #20: Page 5 Required Features, Paragraph D Min Equip Specs, Section I - Interactive Tool Platform available without computer connected: What specific tools is Rio Rancho referencing or asking for? Different pen types, ink colors, background changes, handwriting recognition, etc.?

Response: We just need the ability to use digital ink tools. In an ideal world it would be nice if the SMART ink tools worked with interactive displays but we know that they will only work with

SMART products. We just need an alternative way of using that functionality with whatever software you provide for this. Options are good here.

Question #21: *Page 5 Required Features, Paragraph D Min Equip Specs, Section I - Display board software for digital ink tools: Please give an example of digital ink tools. Example: multi featured digital pen. Does Rio Rancho need compatibility with the stand alone display only, or can the tools be compatible with other platforms, i.e.: Windows?*

Response: *We just need the ability to use digital ink tools. In an ideal world it would be nice if the SMART ink tools worked with interactive displays but we know that they will only work with SMART products. We just need an alternative way of using that functionality with whatever software you provide for this. Options are good here.*

Question # 22: *Page 5 Required Features, Paragraph D Min Equip Specs, Section I - Windows Compatibility: Can the Smart infrastructure run on a windows environment, or is Rio Rancho looking for this functionality to run on the standalone display?*

Response: *Just needs to work with Windows based laptops/computers. No Macintosh.*

Question #23: *P5 / P3 / S3- Are you looking to upgrade your version of SMART software or do you want to work with your current version?*

Response: *We have the latest SMART notebook software on all of our machines. 16.2*

Question #24: *P5 / P3 / S3- Are any of the wall mounting already there or is all the hardware a part of our bid price?*

Response: *We do not have any wall mounting already in place. We have electricity and network drops and wireless available.*

Question #25: *P5 / P3 / S3 - The bid asks for Digital Display board but then it asks for software on the board. Will the teachers be using these only connected to their computers or will they use them without the connection? So will they need their own micro-computer on the back?*

Response: *Majority will be connecting their laptops to the display. However, we would like to evaluate and see what options (if any) are out there for adding a microcomputer, android device, etc. to the existing display to use as a fully functional device without a laptop.*

If we connect our Windows laptops to the display will it have some sort of ink tools available? Most products we have seen come with some type of basic software for this functionality. Would like to know more about your ink tool software that you have available or if it is part of the display?

Question #26: *P5 / P3 / S3 - Do you have SMART notebooks software on the teachers computers already?*

Response: *Yes- SMART notebook 16.1 and we have a district wide license.*

Question #27: *P21 / P4 / S1 - Will all the acquisitions be purchases or would you consider leasing?*

Response: *The acquisitions will be purchases. At his point in time, RRPS is not considering leasing options.*