



**AMENDMENT NUMBER 2
(January 13, 2017)**

**RIO RANCHO PUBLIC SCHOOLS
PURCHASING DEPARTMENT
500 LASER ROAD NE
RIO RANCHO, NEW MEXICO 87508**

REQUEST FOR PROPOSAL: RFP#2017-006-RADA

TITLE: Web-based, Content-Neutral Assessment Management System and Data Warehouse

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

DUE DATE: Wednesday, January 27, 2017

TIME: 2:00 PM MST

DELIVER TO: Rio Rancho Public Schools
Purchasing Room 120
500 Laser Road NE
Rio Rancho, New Mexico 87124

The purpose of this amendment is to provide RRPS written responses to the second set of questions that have been timely submitted – see following list. *All other RFP terms, conditions, specifications, requirements and criteria remain unchanged.*

Question #1: Do you have estimated dates for onsite demonstrations?

Response: No, that date will be dependent upon the number of offers received and the timeframe involved in conducting the initial ranking of offers.

Question #2: IV. EVALUATION PROCESS & CRITERIA - Will the EC tables 1-4 be part of the total page count, basically will they count against the 40 page limit?

Response: *No, they will not count against the 40 page limit.*

Question #3: 19, Section III B Proposal Format - The RFP says, "Proposal submittals shall not exceed 40 single sided pages of a font no smaller than 12pt." Would the district accept the definition of "Proposal" to include the responses to forms I (Executive Summary) through VIII (Exceptions) and to exclude the required attachments: forms A (Conflict of Interest) through E (Campaign Disclosure) and a copy of our sample contract.

Response: *Yes*

Question#4: Page 5, Section 3 - Please confirm if the District's current system includes a 3rd party item bank? What bank?

Response: *We create our own EoCs in the district, but we do not have an actual bank of questions we pull from.*

Question#5: Page 1, Paragraph 3 - Please confirm the resulting agreement will be for 1 year with three (3) additional one (1) year terms for a maximum term of four (4) years?

Response: *Page 5, Section 3 is hereby amended to read as follows:*

This RFP is issued under, and all proposals submitted in response to this solicitation shall be subject to, the State of New Mexico Procurement Code, Section 13-1-21 through 13-1-199, NMSA 1978. It is anticipated that the initial term of any resultant agreement for stated services shall be period of one (1) year, with the option to renew for seven (7) additional one (1) year terms, for a maximum term of eight (8) years (ref: 13-1-150, NMSA 1978).

Question#6: Page 21, Tab 8: Cost Proposal - Please confirm the district desires to receive pricing options for 3 years and 5 years?

Response: *Tab 8 is hereby amended to read as follows:*

Tab 8: Cost Proposal (Amended 1-10-17)

Vendor's response should include, but not be limited to, the following (see evaluation criteria EC-6 below):

- *Pricing*
- *Pricing Assumptions*
- *Licensing options must include:*
 - o *District License with pricing as a complete solution for unlimited users*
 - o *Options for annually renewing contracts to up to 8 years.*

Question#7: Page 21, Tab 7: References - Can you please confirm whether reference accounts using a product under a different company name "prior to acquisition" for 3 years can be used?

Response: *As long as the product and services continue at the same or an improved level*

Question# 8: Page 19, Item B - Can the vendor include an appendix with additional information considering the amount of information requested and the limit of 40 pages?

Response: *Please see response to question numbers 2a and 3 above.*

Question #9: Page 19, III.B - Please elaborate on the 40 page limit. Are there any aspects/sections a vendor's RFP response that can be outside of the 40 page limit?

Response: *See above response to questions 2 and 3 above.*

Question #10: Page 19, III.B - Is a vendor's standard contract/terms and conditions that is included in a response part of the 40 page limit?

Response: *No*

Question #11: Page 19, III.B - Are a vendor's response to all the requirements within EC-1 thru EC-4 part of the 40 page limit?

Response: *No, they will not count against the 40 page limit.*