

## Rio Rancho Public Schools Rules of Appropriate Use Student Form

These guidelines, along with RRPS Board policies, must be followed to prevent loss of network and Internet privileges in Rio Rancho Public Schools.

1. Do not use a computer to harm other people or their work. (Board Policy, Article 477)
2. Do not damage the computer or the network in any way. (Board Policy, Article 477)
3. Do not download or install your own software, shareware, or freeware. (Board Policy, Articles 477 & 478)
4. Do not violate copyright laws. (Board Policy, Articles 475 & 477)
5. Do not view, send, or display offensive messages or pictures. Example: Offensive messages or pictures are those you would not share with your teachers or parents. (Board Policy, Article 477)
6. Tell an adult in charge immediately, if by accident, you encounter materials which violate the rules of appropriate use. (Board Policy, Article 477)
7. Do not share your password with another person. (Board Policy, Article 477)
8. Do not open someone else's folders, work, or files without permission. (Board Policy, Article 477)
9. Do not waste limited resources such as disk space, printing capacity, or network connections (bandwidth).
10. You will be held accountable for your actions. By violating the rules of appropriate use, you will lose network and Internet privileges and be subject to disciplinary action. (Board Policy, Article 477)

**PRIVACY:** Computer storage areas may be treated like school lockers. Network administrators may review communications to maintain system integrity and insure that students and staff are using the system responsibly.

**STORAGE CAPACITY:** Users are expected to delete material that takes up excessive storage space.

**ILLEGAL COPYING:** Students should never download or install any commercial software, shareware, or freeware onto network drives, hard drives, or disks. Nor should students copy other people's work or intrude in other people's files.

**INAPPROPRIATE MATERIALS OR LANGUAGE:** No profane, abusive, impolite, racist, or sexist language should be used to communicate across the school's network or the Internet, nor should materials be accessed or distributed which are not in accordance with the rules and expectations of school behavior. If you encounter material by accident, please notify the adult in charge immediately. All use of RRPS computers, networks, and the Internet must be in support of educational goals.

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### Rio Rancho Public Schools Parent/Guardian Permission User Agreement

Please print student's first and last name: \_\_\_\_\_

Please print teacher's name: \_\_\_\_\_

Please print school name: \_\_\_\_\_

As a parent/guardian of a student in the Rio Rancho Public Schools, I have read the above information about the appropriate use of computers at the school and I understand this agreement will be kept on file at the school. (Questions should be directed to the District Office for clarification).

**Please check one:**

**Yes**, my child may use the Internet according to the rules outlined while at school.

**No**, I would prefer my child not use the Internet while at school.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

As a student and user of Rio Rancho Public Schools computer networks, I agree to comply with the above stated Rules of Appropriate Use and to use the network and the Internet in a constructive manner.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date