

Display and Safety Checklist for Students

What to check for:

- ❑ Your Booth Number is attached to the upper right of your board.
- ❑ No names (including sponsor, class, etc.) can be visible on your board, outside of your notebook, or on your abstract. *However, your name on the back of the board or inside the notebook is okay.*
- ❑ No photographs of people with faces or other identifying information visible unless signed written permission is displayed. Photos of the student researcher are an exception.
- ❑ No photographs of vertebrate animal dissections or other vertebrate animal laboratory techniques that may be viewed as “unsettling” by the general public.
- ❑ Proper credit must be given for all pictures/photographs. These need to be cited underneath each photo. If all pictures were taken by the student, one line visible on the board stating such is sufficient. For example: All photographs were taken by the student researcher.
- ❑ No organic material of any kind. This includes, but is not limited to food, hair, fur, hides, feathers, eggshells, soil, plants, and plant fibers (including dried grasses, raffia, sticks, wood, etc.). *Processed lumber, commercial paper products, commercial cotton cloth, are fine. Organics permanently sealed in acrylic are also allowed.*
- ❑ No chemicals of any kind. This includes, but is not limited to common household materials, such as vinegar, salt, baking soda, makeup, medicine, and even water. *Bottled water at the booth for the student’s consumption is okay as long as it is in a sealable container (no cups) and it is not part of the display.*
- ❑ Nothing that could spill or otherwise make a mess.
- ❑ No sharp objects or moving parts that could pinch, cut, knock things over, or injure someone.
- ❑ No compressed gases or tanks that may hold compressed gases, even if empty. Includes CO₂ cartridges used in air guns.
- ❑ No glass unless it is an integral part of a commercial product (e.g. – computer screen) and is deemed safe by the display and safety committee.
- ❑ No flammable or combustible materials. Empty firearm casings are okay if the primer is not live.
- ❑ No heating devices capable of reaching 110°F or greater.
- ❑ No other common-sense safety concerns.
- ❑ Class 2 or 3 lasers need warning signs stating: “Do not look into beam” and “Do not touch”. No class 4 lasers allowed.
- ❑ Any mechanical, motorized, or electrical equipment need warning signs stating: “Do not touch”

Set up procedures for Wednesday night (16 April in the high school gym from 7:00 pm to 9:00 pm)

1. Pick up your registration packet in the gym foyer.
2. Set up your display at your booth.
3. Find a person in an orange vest. They will review your project for any of the above concerns.
4. Once approved, they will place an approval sticker on your booth tag. – DO NOT LEAVE THE GYM UNTIL YOU’VE BEEN APPROVED!

GOOD LUCK AT THE EXPO!!!