

Rio Rancho Public Schools

Student /Parent Transportation Handbook



Revised: 2009

Student Transportation Vision Statement

*Safe, efficient
transportation for Rio
Rancho Public Schools
students in a growing
community based on:*

- Trust
- Caring
- Respect

This handbook has been designed to provide general information to students and parents about Student Transportation services for Rio Rancho Public Schools. The safety of our students is of foremost concern to Rio Rancho Public Schools when children are riding the school bus. Therefore it should come as no surprise that there are many safety standards and student behavior expectations outlined in this handbook. Following these general rules go a long way in helping to ensure that children arrive at school in the morning and are returned to home in the afternoon in a safe, comfortable, and timely manner. Please familiarize yourself with the information provided in this guide, as well as the rules and regulations that all students are expected to abide by.

Thank you



SCHOOL BUS DISCIPLINARY PLAN

It is the responsibility of the school bus driver to enforce all rules governing the conduct of students on the school bus. The driver shall report student noncompliance with these rules to the principal/designee in accordance with local school district policy.

The following plan is used as a guide for all school sites:

1st Offense – First warning to student regarding loss of riding privileges with continued offenses, with a report sent to the parents/guardians.

2nd Offense – Disciplinary action will be taken at the discretion of the principal, depending on the seriousness of the infraction. A report sent to the parents/guardians.

3rd Offense - Five day minimum suspension of riding privileges. The actual length of the suspension would depend on the seriousness of the infraction. A report sent to the parents/guardians.

Serious behaviors will likely result in immediate suspension of transportation privileges. These may include but are not limited to:

- Physical harm to self or any student
- Possession and/or use of drugs
- Possession and/or use of weapons
- Physical harm to the driver
- Physical damage to the bus
- Disrespectful behavior
- Objects thrown from the bus

In addition to the suspension of transportation privileges, legal action against the student and or parents/guardians may be taken.

Transportation to and from school for students who are suspended from school bus privileges is the responsibility of the parents/guardians.



Students receiving modified transportation services may be suspended from the bus. The IEP committee must review any suspension of a student with a current IEP, for more than ten (10) cumulative days per school year in accordance with IDEA.

The Department of Student Transportation shall be notified by the IEP committee of any disabilities that might exhibit problematic behaviors while on the bus. Information will be shared with the transportation provider and the individual bus driver/attendant. The Modified Transportation Form should include:

- Problematic behaviors
- Special disciplinary interventions
- Any restrictions
- Health concerns
- Modified transportation justification
- All demographic information requested
- All emergency information requested



STUDENT ROSTERS AND SEATING CHARTS

School bus drivers will maintain a student roster and student seating chart for each school bus route. The student rosters and seating charts shall be kept updated. Information of the student rosters shall be confidential and in the school bus. The student rosters and seating charts are to be made available to DOST, school officials and law enforcement officers upon request. A copy of the student seating chart shall be provided by DOST to school administrators. Student rosters will contain the following information:

- first and last name of each student
- student address
- student phone number
- emergency phone number